

## Facility Assessment Technical Reviewer

### About Us:

**Imagine** working for a company that values its employees as much as its clients. **Imagine** taking a job and wanting to finish your career with that same company. **Imagine** a company that hires and invests in **full-time** professionals as opposed to relying on contract employees. **Imagine** a place where collaborative, passionate and consistently curious professionals come together to tackle the world's deferred capital renewal and maintenance backlog crisis. **Imagine** your career.....better.

We are seeking skilled candidates that truly believe in the core values we, as a company, practice every day.

- **Collaborative** – only by understanding each other and our uniqueness can we tailor the best solutions for our clients;
- **Passionate** – our love for what we do and why we do it drives us towards excellence;
- **Consistently Curious** – we are always seeking knowledge and challenging the status quo.

**Roth IAMS** is an industry leader in providing world-class solutions in Asset Management/Capital Planning including Facility Condition Assessments, Accessibility Assessments, Energy Management and Capital Asset Database Management. We provide expertise to a wide variety of sectors, including education, municipal/local and state-level governments, healthcare, institutional, industrial, recreational and hospitality.

### About the Role:

At Roth IAMS, we are seeking technical reviewers with specialties in HVAC, Electrical, Fire Safety, Structural, Architectural, or a combination of multiple specialties.

Our Assessors review building systems throughout small, medium, and large facilities with the goal to build a capital plan. Assessors and Reviewers must correctly identify systems, interpret condition, age, and maintenance history of systems, and to assign a remaining life and replacement cost to the system.

We are looking for technical reviewers with an education and background in Building Sciences. This individual should have increasing levels of experience with designing, assessing, or managing building systems. The Technical Reviewer must also have work experience with technical reporting or writing. Experience with cost estimating a plus.

Reviewers are responsible for quality control of reports, mentoring assessors, and addressing client-based priorities and system with appropriate difficulty factors.

### ***Working with Us:***

**Roth IAMS** is an equal opportunity employer. We celebrate diversity, equity, and inclusion in creating a welcoming and empowering environment for all employees.

- We promote a collaborative and integrated approach across all our projects that result in successful and meaningful outcomes for our clients;
- We are committed to the efficient and effective delivery of our services through a focus on the development of our people, tools, and templates;
- Our employees are challenged with diverse and unique project work and are empowered to develop client relationships through delivery of high-quality service and demonstrated trust and respect;
- Our company culture provides many opportunities to engage in team building social activities;
- The growth of the business will provide challenging opportunities and increased responsibility for driven and proficient individuals!

### ***What we offer:***

- Remote work options;
- Competitive compensation package;
- Comprehensive Health Benefit Plan;
- RRSP Investment Program;
- Bonus program;

- Competitive vacation entitlement
- Summer hours and Christmas shutdown.

***What you offer:***

- A minimum of 7 years of experience in mechanical and electrical facility condition assessments;
- A minimum of 2 years of experience as a peer/senior technical reviewer;
- A graduate from a University or College in Mechanical or Electrical Engineering. Technologist. AEC / DEP or Skilled Trade Certificate (Required)
- Ability to review at a specialist-level condition assessment reports on building plumbing, mechanical, or electrical systems is a must;
- Strong technical writing skills with openness to adapt to our company report language, styles and formats is a must;
- A licensed Professional Engineer is an asset;
- Ability to review at a specialist-level condition assessment reports on special facility mechanical systems for central plants, aquatic pools, ice rinks, research labs is an asset;
- Ability to review at a specialist-level condition assessment reports on medium voltage systems for central plants is an asset;
- Ability to review at a specialist-level condition assessment reports on mechanical or electrical site infrastructure systems is an asset;
- Ability to review a generalist-level assessment report of all building systems is an asset;
- Knowledge of pertinent Federal and Provincial building and fire codes is an asset;
- Excellent organizational and time management skills to ensure projects are delivered on time and on budget;

- Effective, responsive communication (verbally and written) with the Project Team and Clients;
- Knowledge of ASTM E2018-2015 Standar Guide for Property Condition Assessments and ASTM E1557-09 Unifomat II Classification System;
- Proficiency in Microsoft Word and Excel is required;
- Proficiency in Capital Planning software such as VFA.facility, Asset Planner, iPlan, ReCAPP, etc. is considered an asset;
- Knowledge of ASHRAE 90.1, EnergyStar, Ontario & Federal Energy Incentive programs, etc. are considered assets;
- French language ability (oral and/or written) is considered an asset;
- A valid driver's license and access to insured vehicle for travel to project sites is required. (Work related mileage is reimbursed); and
- Ability to travel for up to a two-weeks (typically one week) at a time is required (work related expenses are reimbursed).

### **Attributes**

- Results orientation
- Communication
- Teamwork and partnering

### ***What you will be working on:***

- Independently carry out senior/peer review of condition assessment reports;
- Ensure that the senior review addresses potential technical, and grammatical errors in the reports, and that the content of the report is defensible;
- Independently review drawings for quantity take-offs to confirm the capital renewal costs provided in the condition assessment reports;
- Confirm that the report meets the client or project specific scope of work;

- Provide constructive feedback to the assessors, and when required, provide training to update the assessor on system descriptions and performances;
- Utilize, when required, proprietary software to complete report reviews. Software may include but are not limited to: VFA.facility, iPlan, and Asset Planner;
- Maintain a high level of product quality and efficiency to meet project deliverable deadlines or milestones;
- Since we are committed to our clients, you must be responsive during and outside of normal business hours (cell phone and VPN network access will be provided);
- Be cognizant of and/or manage time and project costs to ensure project profitability; and
- Assist and/or manage planning of projects through to completion.

*Please note that the description above is not a comprehensive listing of activities, duties or responsibilities that may be required of the employee and other duties, responsibilities and activities may be assigned or may be changed at any time with or without notice.*

*If you're ready to make a change and want to become part of a rapidly growing company, please apply. We thank all candidates for their submissions, however only successful candidates will be contacted for interviews.*

**Job Type:** Full-time

**Benefits:**

- Remote Work
- Flexible Schedule
- Dental Care
- Extended Health Care
- Disability Insurance
- Employee Assistance Program
- Life Insurance
- On-site Parking
- Profit Sharing
- RRSP Match

- Vision Care

**Experience:**

- Facility condition Assessment and/or Bldg. Envelope Systems: 10 years (Required)

**Location:**

- Greater Toronto Area (Required)

**Language:**

- Fluent English, Written and Verbal (Required)

**Work Remotely:**

- Yes

**Flexible Language Requirement:**

- French not required

**Schedule:**

- Monday to Friday

**Supplemental pay types:**

- Bonus pay