

Join Our Team as Facility Assessor at Roth IAMS!

Are you an experienced Facility Assessor who has an Architectural/Structural or Mechanical/Electrical background with a passion for delivering high-quality outcomes and driving operational excellence? Roth IAMS is a growing, industry-leading company specializing in integrated asset management and capital planning services across North America. These services include Facility Condition Assessments (FCAs), Accessibility Assessments, Structural Assessments, and Capital Asset Database Management. We provide our infrastructure assessment and capital planning expertise to various sectors, including higher education, K-12 schools, healthcare facilities, municipal and provincial governments, and more.

Reporting to the Operations Manager, this role involves independently conducting on-site assessments of building systems, including roof, envelope, structural, architectural, mechanical, and electrical systems, and site infrastructure. You'll use proprietary software for data collection and reporting, review drawings, and prepare detailed reports, including findings, recommendations, and budgets.

Key Responsibilities:

- Independently carry out Roof, Envelope, Structural and Architectural building systems on-site visual assessment, investigation and/or Mechanical & Electrical building systems on-site visual assessment, investigation, and/or Site Surface and underground infrastructure systems on-site visual assessment, investigation; including liaison with clients as needed;
- In most cases, utilize proprietary software for data collection and reporting – such software includes but is not limited to: SLAM CAP, VFA, facility, and AssetPlanner;
- Independently review drawings for quantity take-offs and prepare multi-discipline FCAs, reserve fund studies, capital planning projects, technical/building audits or other investigative reports complete with observations, conclusions, recommendations, and repair budgets;
- Maintain a high level of product quality; technically, grammatically, and as per company master report formats. All written reports to be proofread first by you, then peer reviewed by the Project Manager or other designated Peer Reviewer. Ensure draft documents are prepared to the level expected by the Project Manager and Peer Reviewer (treat your work as if there was no peer review and that the Client will be evaluating your competency directly). Plan and schedule sufficient time for the reviewer;
- Since we are committed to our clients, you must be responsive during and outside of normal business hours (cell phone and VPN network access will be provided);
- Be cognizant of and/or manage time and project costs to ensure project profitability;
- Assist and/or manage planning of projects through to completion;
- Assist and/or manage field review/testing and data collection and preparation of Energy audits (ASHRAE Level 1 & 2) or BOMA BEST audits complete with observations, conclusions, energy savings calculations, recommendations, budgets and options analysis;
- Assist and/or manage field measurements and data collection and preparation of ADA Audits complete with observations, conclusions, non-compliances, recommendations, and budgets;
- Complete inventory of building systems, including collecting relevant information, such as Make, Model, Serial Number, etc, and applying an equipment tag containing a bar code or QR code.

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- Assist and/or manage Facility Usage review and comparison of existing spaces against design standards.

Qualifications:

- Graduate of relevant College or University-Level Engineering, Mechanical, Electrical, Architectural, Civil/Structural or Building Science related Program(s);
- Related Facility Assessment or industry experience (> five years preferred);
- Excellent technical writing skills are required. Reporting is to be concise, follow company report formats and be based on project-specific evidence;
- Excellent organizational and time management skills to ensure projects are delivered on time and on budget;
- Effective, responsive communication (verbally and written) with the Project Team and Clients;
- Knowledge of building components including the ability to describe and provide replacement costing;
- Knowledge of FCA Methodology and ASTM Uniformat II Classification System;
- Knowledge of construction materials and products, material deterioration mechanisms and repair and restoration methods;
- Knowledge of municipal, state and/or national building and fire codes;
- Proficiency in Microsoft Word and Excel is required;
- Proficiency in Capital Planning software such as SLAM CAP, VFA. facility, Asset Planner, etc. is an asset;
- Knowledge of ASHRAE 90.1, EnergyStar, Federal Energy Incentive programs, ADA are considered assets;
- Must be willing to work at heights, including climbing ladders and accessing rooftops;
- A valid driver's license and access to insured vehicle for travel to project sites are required (work related mileage is reimbursed);
- Ability to travel for up to a week at a time is required (work related expenses are reimbursed).

What We Offer:

- Competitive compensation package, bonus program, and RRSP matching.
- Comprehensive health benefits and generous vacation entitlement.
- Summer hours and Winter Holiday Shutdown.

Imagine: a workplace where passionate, collaborative, and curious professionals come together to tackle the world's deferred capital renewal and maintenance backlog crisis—where your career and impact grow alongside the company.

If you're ready to make a difference, apply today!

Please note that the description above is not a comprehensive listing of activities, duties or responsibilities that may be required of the employee and other duties, responsibilities and activities may be assigned or may be changed at any time with or without notice.

Roth IAMS is an equal opportunity employer. We celebrate diversity, equity and inclusion in creating a welcoming and empowering environment for all employees.

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Don't meet every single requirement? Studies have shown that women and people from marginalized or underrepresented backgrounds are less likely to apply for jobs unless they meet every qualification. At Roth IAMS, we're dedicated to building a diverse, inclusive and authentic workplace, so if you're excited about this role but your experience doesn't align with every requirement in the job description, we encourage you to apply anyway. You may be the right candidate for this or other roles.

Roth IAMS is committed to accommodating applicants with disabilities throughout the recruitment and hiring process. If you require any accommodation to apply or interview for a position with Roth IAMS, please reach out to Careers@rothiams.com or directly to the recruiter you are working with. We are dedicated to work with you to best meet your needs.

If you're ready to make a change and want to become part of a rapidly growing company, please apply. We thank all candidates for their submissions, however only successful candidates will be contacted for interviews.